

January 23, 2018

A regular meeting of the Council of the Town of Bedford, Virginia, was held in the Council Hall of the Municipal Building at 7:00 p.m., January 23, 2018.

Members present: Mayor Robert T Wandrei; Vice Mayor Tim Black; Councilman Robert D. Carson; Councilman Stacey L. Hailey; Councilman Bruce M. Johannessen; Councilman Steve C. Rush; and Councilman Bryan Schley

Members absent: None

Staff present: Town Manager Barrett Warner; Attorney W. W. Berry, IV; and Clerk of the Council Teresa W. Hatcher

Mayor Wandrei opened the meeting and led all present in saying the Pledge of Allegiance to the Flag.

The minutes of the January 9, 2018, Council meeting will be presented at the next Council meeting.

Town Manager Warner reported on the following:

- asked members of Council to complete their financial disclosure forms and return them to his office as the forms are due February 1
- The Virginia Municipal League Legislative Day will take place on January 31 in Richmond. The formal program commences at 2:00 p.m. at the Library of Virginia.

Department Head Reports:

Public Works Director D. W. Lawhorne reported the Public Works Department is catching up from last week's winter event that put them behind on some regular duties.

Assistant Town Manager Sonia Jammes reported on the following: she distributed the financial reports to members of Council; there was an overall positive increase in cash flow in excess of \$294,000 for the month of December; Council will receive the Outside Agency packets on January 26 and she asked that Council review the information prior to the outside agencies coming to make their presentations at the next Council meeting; Council will receive the departmental and capital improvement proposed budget on February 2 and asked Council members to review it before the budget work session; tomorrow she will meet with the Virginia Municipal League representative regarding the rates on the liability and worker's compensation insurance; the health insurance rates will increase by two percent for Fiscal Year 2019; the W-2's were distributed this week.

Chief of Police Todd Foreman stated that the Public Works Department did a great job during the snow storm.

January 23, 2018

Electric Director John Wagner spoke about the following: there are no peak alerts for the coming week; both the Snowden Hydro Plant and the solar facility are online and working well; the Town is now making our sale to our large customer; and the Electric Vehicle Charging Station will be installed at the Welcome Center as soon as the weather cooperates.

Vice Mayor Black asked Mr. Wagner if it would be possible to add to the monthly report on the generation of electricity at the Hydro Plant the generation of electricity at the solar facility. Mr. Wagner indicated that he will make the addition to the report.

Councilman Rush, Chairman of the Economic Development Committee, reported the committee met on January 10 and members of Council received copies of the minutes of that meeting.

Councilman Hailey, Chairman of the Streets Committee, reported that the committee met earlier in the evening and talked about recycling.

Councilman Schley, Chairman of the Electric Committee, reported that the committee met earlier in the evening and discussed the Renewable Energy Certificate Program that will move forward to Council for discussion at a later date; voluntary Customer Assistance Fund – staff will bring a report back on how that process will be done in the future; and recommendations of a contractor for FERC relicensing – the committee moved forward with the recommendations from the consultant in the order for staff to move forward with that process.

The Town Manager reported the Town currently has money budgeted in the fiscal year ending June 30, 2018, related to turbine gates and rakes at the Snowden Hydroelectric Plant. The staff has been made aware of a more pressing issue, namely, the need to overhaul the No. 5 turbine unit at the Plant. Mr. Warner explained that it is part of the proposed CIP for the next fiscal year. He said the Finance Committee discussed this at its meeting a couple of weeks ago and recommended that Council discuss this matter as to whether or not these projects could be swapped to work on the turbine during the current fiscal year and move the work on the gates to the next fiscal year.

The Mayor reported that Ms. Jammes made a comment that both projects could be done if funds were available.

Ms. Jammes said she had provided Council with an analysis based on what is current in the Town's cash accounts that could be used towards CIP projects. She stated that the Town currently has approximately \$3.5 million dollars in capital improvements that could be put toward these projects, bearing in mind that those accounts would be pretty much diminished once this money was used for both projects.

Electric Director Wagner explained the procedure and the recommended schedule for doing both projects. He said it is important for the plant to produce electricity during the peak season so the projects would be done during the low water period of the year.

January 23, 2018

Members of Council asked questions of Mr. Wagner about the projects.

Mr. Wagner proposed that the Town go ahead with the turbine head rebuild during the low water period of August, September, October, and November and try to be back online in January; then next year the next step would be done. Mr. Wagner cautioned that everything is an engineering estimate.

Mr. Wagner spoke about CIP projects that have not been expended during the current budget year in answer to a question posed by Councilman Rush: SCADA upgrade, roof replacement, evaluating security controls, trash dump system, which is part of the gates.

Mayor Wandrei explained why he thinks both projects should be done.

The Town Manager stated if that is the consensus of Council no action needs to be taken. He said that Council needs to be prepared from a procedural standpoint - we will proceed with the gate/rake project this fiscal year; there will be a carry over request coming forward in the summer, and then the turbine work, if it commences in August, will be a FY 18/19 proposal. Mr. Warner stated that is the current schedule if Council takes no other action. He said based on Mr. Wagner's input if there were any work related to the turbine work, that work could be accomplished prior to June 30, and apparently there is not much.

Mr. Wagner said that what would have to be done is line up all of the vendors who would be involved in the project so there would be some expense.

The Town Manager stated the Town can commence with that work without any budget reallocation or minimal.

Mayor Wandrei said that if there were no further discussion, the projects will be done.

Councilman Schley moved that Council adjourn into closed session pursuant to Section 2.2-3711(a)(29) of the Code of Virginia of 1950, as amended, for discussion of the award of a public contract and the terms or scope of the contract where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body. Councilman Hailey seconded the motion. The motion was voted upon and carried by the following roll call vote:

Vice Mayor Black	aye
Councilman Carson	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Mayor Wandrei	aye

Council adjourned into closed session at 7:29 p.m. The following non-council members attended: Town Manager Bart Warner; Town Attorney W. W. Berry, IV; Public Works

January 23, 2018

Director D. W. Lawhorne; Assistant Town Manager Sonia Jammes; Economic Development Coordinator Mary Zirkle

Council reconvened into open session at 7:48 p.m.

The Clerk of Council read aloud the following resolution:

BE IT RESOLVED that the Council of the Town of Bedford hereby certifies that (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Council.

On motion by Councilman Rush, seconded by Councilman Hailey, voted upon and carried by a roll call vote, Council adopted the resolution. Roll call vote follows:

Councilman Carson	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Vice Mayor Black	aye
Mayor Wandrei	aye

Mayor Wandrei adjourned the meeting at 7:49 p.m.