

March 6, 2017

An adjourned meeting of the Council of the Town of Bedford, Virginia, from the February 28, 2017, regular meeting was held in the Council Hall of the Municipal Building at 5:30 p.m., March 6, 2017.

Members present: Mayor Robert T. Wandrei; Vice Mayor Tim Black; Councilman Stacey L. Hailey; Councilman Bruce M. Johannessen; Councilman Steve C. Rush; Councilman Bryan Schley; and Councilman James A. Vest

Members absent: None

Staff present: Town Manager Charles P. Kolakowski; Town Attorney W. W. Berry, IV; and Clerk of the Council Teresa W. Hatcher

Mayor Wandrei opened the meeting and stated there are two continuations of previous Council meetings tonight – one from the work session and one from the regular meeting of last week.

The 5:30 p.m. meeting was a budget work session.

Council and staff reviewed, discussed, and voted on the positions requested in the FY 2018 Proposed Budget and Capital Improvements Projects.

Christy Crouch, Information Technology – Computer Technician Position

On motion by Councilman Rush, seconded by Councilman Hailey, voted upon and carried by a roll call vote, Council approved including the position of Computer Technician Position in the proposed budget. Roll call vote follows:

Vice Mayor Black	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Councilman Vest	aye
Mayor Wandrei	aye

Christy Crouch, IT Department and Chief Police Foreman – Mobile Data Terminals in the Police Cars

On motion by Councilman Rush, seconded by Councilman Hailey, voted upon and carried by a roll call vote, Council approved including Mobile Data Terminals (in the police cars) in the proposed budget. Roll call vote follows:

Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye

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Councilman Schley	aye
Councilman Vest	aye
Vice Mayor Black	aye
Mayor Wandrei	aye

Christy Crouch, IT Department – Core Switches

On motion by Councilman Rush, seconded by Councilman Hailey, voted upon and carried by a roll call vote, Council approved including Core Switches in the proposed budget. Roll call vote follows:

Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Councilman Vest	aye
Vice Mayor Black	aye
Councilman Hailey	aye
Mayor Wandrei	aye

Christy Crouch, IT Department – HVAC – Backup Server Room – Operations Center

On motion by Councilman Hailey, seconded by Vice Mayor Black, voted upon and carried by a roll call vote, Council approved including HVAC – Backup Server Room – Operations Center in the proposed budget. Roll call vote follows:

Councilman Rush	aye
Councilman Schley	aye
Councilman Vest	aye
Vice Mayor Black	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Mayor Wandrei	aye

Christy Crouch, IT Department – Wi-Fi Service Upgrade

On motion by Councilman Johannessen, seconded by Councilman Hailey, voted upon and carried by a roll call vote, Council approved including Wi-Fi Service Upgrade in the proposed budget. Roll call vote follows:

Councilman Schley	aye
Councilman Vest	aye
Vice Mayor Black	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye
Mayor Wandrei	aye

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Chief of Police Foreman – Animal Control Officer

On motion by Vice Mayor Black, seconded by Councilman Hailey, voted upon and carried by a roll call vote, Council approved including the position of Animal Control Officer in the proposed budget. Roll call vote follows:

Councilman Vest	aye
Vice Mayor Black	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Mayor Wandrei	aye

Chief Foreman – Police Department - Administrative Assistant II - Accreditation Manager

On motion by Councilman Rush, seconded by Councilman Johannessen, voted upon and carried by a roll call vote, Council approved including the position of Administrative Assistant II – Accreditation Manager in the proposed budget. Roll call vote follows:

Vice Mayor Black	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Councilman Vest	aye
Mayor Wandrei	aye

Chief Foreman – Police Officer – Program: SOVA/CAC

After discussion, there was no motion to include the new Police Officer Position in the proposed budget, therefore the request was denied.

Chief Foreman – Purchase of Two Police Vehicles

On motion by Councilman Rush, seconded by Councilman Hailey, voted upon and carried by a roll call vote Council approved including the Purchase of Two Police Vehicles in the proposed budget. Roll call vote follows:

Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Councilman Vest	aye
Vice Mayor Black	aye

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Mayor Wandrei aye

Councilman Rush asked that the Council revisit the Police Officer Position (SOVA/CAC.)

After discussion, Councilman Johannessen moved that Council approve including the new Police Officer Position in the proposed budget. The motion was seconded by Councilman Hailey, voted upon and carried by the following roll call vote:

Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Councilman Vest	aye
Vice Mayor Black	aye
Councilman Hailey	aye
Mayor Wandrei	aye

Chief Brad Creasy – Fire Department – Proxy-Card Keyless Entrance System

On motion by Vice Mayor Black, seconded by Councilman Hailey, voted upon and carried by a roll call vote, Council approved including a Proxy-Card Keyless Entrance System the in the proposed budget. Roll call vote follows:

Councilman Rush	nay
Councilman Schley	nay
Councilman Vest	aye
Vice Mayor Black	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Mayor Wandrei	aye

Chief Brad Creasy – Fire Department – First Responder Vehicle Replacement

After discussion, there was no motion to include the First Responder Vehicle Replacement in the proposed budget, therefore the request was denied.

D. W. Lawhorne, Public Works Director – Buildings and Grounds Worker

On motion by Vice Mayor Black, seconded by Councilman Schley, voted upon and carried by a roll call vote, Council approved including the position of Buildings and Grounds Worker in the proposed budget. Roll call vote follows:

Councilman Schley	aye
Councilman Vest	aye
Vice Mayor Black	aye
Councilman Hailey	aye

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Councilman Johannessen	aye
Councilman Rush	aye
Mayor Wandrei	aye

D. W. Lawhorne, Public Works Director – two additional positions – Equipment Operator II

On motion by Councilman Rush, seconded by Vice Mayor Black, voted upon and carried by a roll call vote, Council approved including two positions – Equipment Operator II - in the proposed budget. Roll call vote follows:

Councilman Vest	aye
Vice Mayor Black	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Mayor Wandrei	aye

D. W. Lawhorne, Public Works Director – Asphalt Overlay – Activity Place – Liberty Lake Park

On motion by Councilman Rush, seconded by Councilman Johannessen, voted upon and carried by a roll call vote, Council approved including Asphalt Overlay – Activity Place – Liberty Lake Park in the proposed budget. Roll call vote follows:

Vice Mayor Black	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Councilman Vest	aye
Mayor Wandrei	aye

D. W. Lawhorne, Public Works Director – Zero Turn Mowers

On motion by Councilman Hailey, seconded by Councilman Rush, voted upon and carried by a roll call vote, Council approved including Zero Turn Mowers in the proposed budget. Roll call vote follows:

Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Councilman Vest	aye
Vice Mayor Black	aye
Mayor Wandrei	aye

D. W. Lawhorne, Public Works Director – Automotive Lift

On motion by Councilman Rush, seconded by Councilman Hailey, voted upon and carried by a roll call vote, Council approved including an Automotive Lift in the proposed budget. Roll call vote follows:

Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Councilman Vest	aye
Vice Mayor Black	aye
Councilman Hailey	aye
Mayor Wandrei	aye

D. W. Lawhorne, Public Works Director – Interior Security Wall/doors – Municipal Building

On motion by Councilman Rush, seconded by Councilman Hailey, voted upon and carried by a roll call vote, Council approved including Interior Security Wall/doors – Municipal Building in the proposed budget. Roll call vote follows:

Councilman Rush	aye
Councilman Schley	aye
Councilman Vest	aye
Vice Mayor Black	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Mayor Wandrei	aye

D. W. Lawhorne, Public Works Director – Dump Truck with Spreader

On motion by Councilman Rush, seconded by Councilman Hailey, voted upon and carried by a roll call vote, Council approved including a Dump Truck with Spreader in the proposed budget. Roll call vote follows:

Councilman Schley	aye
Councilman Vest	aye
Vice Mayor Black	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye
Mayor Wandrei	aye

D. W. Lawhorne, Public Works Director – Equipment Trailer

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On motion by Councilman Vest, seconded by Vice Mayor Black, voted upon and carried by a roll call vote, Council approved including a Dump Truck with Spreader in the proposed budget. Roll call vote follows:

Councilman Vest	aye
Vice Mayor Black	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Mayor Wandrei	aye

D. W. Lawhorne, Public Works Director – Skid Steer Loader

On motion by Councilman Vest, seconded by Councilman Rush, voted upon and carried by a roll call vote, Council approved including a Skid Steer Loader in the proposed budget. Roll call vote follows:

Vice Mayor Black	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Councilman Vest	aye
Mayor Wandrei	aye

D. W. Lawhorne, Public Works Director – Clamshell Boom Truck

On motion by Councilman Vest, seconded by Councilman Hailey, voted upon and carried by a roll call vote, Council approved including a Clamshell Boom Truck in the proposed budget. Roll call vote follows:

Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Councilman Vest	aye
Vice Mayor Black	aye
Mayor Wandrei	aye

D. W. Lawhorne, Public Works Director – Truck for Hauling Trash

On motion by Councilman Vest, seconded by Councilman Rush, voted upon and carried by a roll call vote, Council approved including a Truck for Hauling Trash in the proposed budget. Roll call vote follows:

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Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Councilman Vest	aye
Vice Mayor Black	aye
Councilman Hailey	aye
Mayor Wandrei	aye

D. W. Lawhorne, Public Works Director – Trash Truck

On motion by Councilman Vest, seconded by Councilman Johannessen, voted upon and carried by a roll call vote, Council approved including a Trash Truck in the proposed budget. Roll call vote follows:

Councilman Rush	aye
Councilman Schley	aye
Councilman Vest	aye
Vice Mayor Black	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Mayor Wandrei	aye

D. W. Lawhorne, Public Works Director – ATV

On motion by Councilman Vest, seconded by Councilman Rush, voted upon and carried by a roll call vote, Council approved including an ATV in the proposed budget. Roll call vote follows:

Councilman Schley	aye
Councilman Vest	aye
Vice Mayor Black	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye
Mayor Wandrei	aye

Town Manager Kolakowski reviewed the Electric Department requests as the Electric Director was not present at the meeting.

Electric Department – Hydro Plant Supervisor

On motion by Vice Mayor Black, seconded by Councilman Vest, voted upon and carried by a roll call vote, Council approved including the position of Hydro Plant Supervisor in the proposed budget. Roll call vote follows:

Councilman Vest	aye
Vice Mayor Black	aye
Councilman Hailey	aye

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Councilman Johannessen	aye
Councilman Rush	nay
Councilman Schley	aye
Mayor Wandrei	nay

Electric Department – Apprentice Lineman

On motion by Councilman Vest, seconded by Vice Mayor Black, voted upon and carried by a roll call vote, Council approved including the position of Apprentice Lineman in the proposed budget. Roll call vote follows:

Vice Mayor Black	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Councilman Vest	aye
Mayor Wandrei	aye

Electric Department – AMR Commercial Meter Replacement – Final Phase

On motion by Councilman Schley, seconded by Councilman Hailey, voted upon and carried by a roll call vote, Council approved including AMR Commercial Meter Replacement in the proposed budget. Roll call vote follows:

Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Councilman Vest	aye
Vice Mayor Black	aye
Mayor Wandrei	aye

Electric Department – Snowden Hydro – Individual Turbine Gates & Trash Rack Upgrade

On motion by Councilman Hailey, seconded by Councilman Rush, voted upon and carried by a roll call vote, Council approved including the Snowden Hydro – Individual Turbine Gates & Trash Rack Upgrade in the proposed budget. Roll call vote follows:

Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Councilman Vest	aye
Vice Mayor Black	aye
Councilman Hailey	aye
Mayor Wandrei	aye

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Electric Department – Operations Center Roof Replacement

On motion by Councilman Vest, seconded by Councilman Rush, voted upon and carried by a roll call vote, Council approved including the Operations Center Roof Replacement in the proposed budget. Roll call vote follows:

Councilman Rush	aye
Councilman Schley	aye
Councilman Vest	aye
Vice Mayor Black	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Mayor Wandrei	aye

Electric Department – Fencing and Security Upgrades

On motion by Councilman Rush, seconded by Councilman Vest, voted upon and carried by a roll call vote, Council approved including the Fencing and Security Upgrades in the proposed budget. Roll call vote follows:

Councilman Schley	aye
Councilman Vest	aye
Vice Mayor Black	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye
Mayor Wandrei	aye

Electric Department – SCADA Upgrade to Digital Controls & Current Software

On motion by Vice Mayor Black, seconded by Councilman Vest, voted upon and carried by a roll call vote, Council approved including the SCADA Upgrade to Digital Controls & Current Software in the proposed budget. Roll call vote follows:

Councilman Vest	aye
Vice Mayor Black	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Mayor Wandrei	aye

Electric Department – Snowden Hydro – Miscellaneous Projects

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On motion by Councilman Vest, seconded by Councilman Rush, voted upon and carried by a roll call vote, Council approved including Snowden Hydro – Miscellaneous Projects in the proposed budget. Roll call vote follows:

Vice Mayor Black	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Councilman Vest	aye
Mayor Wandrei	aye

Electric Department – Snowden Hydro – Trash Dump System Upgrade

On motion by Councilman Vest, seconded by Councilman Rush, voted upon and carried by a roll call vote, Council approved including the Snowden Hydro – Trash Dump System Upgrade in the proposed budget. Roll call vote follows:

Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Councilman Vest	aye
Vice Mayor Black	aye
Mayor Wandrei	aye

Electric Department – Acquire Land at Centerville and Colton Mill Substations

After discussion, Mayor Wandrei deferred this item until the land is available.

Electric Department – Frank Chervan Station Retirement

On motion by Councilman Rush, seconded by Councilman Johannessen, voted upon and carried by a roll call vote, Council deferred the Frank Chervan Station Retirement item. Roll call vote follows:

Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Councilman Vest	nay
Vice Mayor Black	aye
Councilman Hailey	aye
Mayor Wandrei	aye

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Mayor Wandrei declared a break from 7:13 p.m. until 7:20 p.m. at which time the 7:00 p.m. adjourned meeting would begin. The 5:30 p.m. meeting would continue at the end of the 7:00 p.m. meeting.

The 5:30 p.m. Council meeting resumed at 8:25 p.m.

Town Manager Kolakowski stated that an item brought up at the last session was an item to provide some compensation for part-time employees. He said the staff's recommendation is that a \$300 adjustment be made for part-time employees given the disparity in the amount of time those employees work.

Ms. Jammes said the adjustment for part-time employees would not count in the cost of living formula being applied to full time workers. She said there are three part-time employees: Town Attorney Berry, Clerk of Council Hatcher, and the parking attendant.

On motion by Councilman Rush, seconded by Councilman Hailey, voted upon and carried by the following roll call vote, Council approved including in the proposed budget the Cost of Living assessment for the full time employees that was previously discussed and the \$300 adjustment for the three part-time employees. Roll call vote follows:

Councilman Rush	aye
Councilman Schley	aye
Councilman Vest	aye
Vice Mayor Black	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Mayor Wandrei	aye

Discussion ensued regarding the requested increase in salary for Brad Creasy, Fire Chief, and for the janitorial assistant at the Fire House. Councilman Rush stated he asked Police Chief Foreman to find out if any of the fire chiefs in Bedford County were paid. Chief Foreman reported that there are no paid fire chiefs in the County.

On motion by Vice Mayor Black, seconded by Councilman Rush, voted upon and carried by a roll call vote, Council included in the proposed budget a Cost of Living increase for the part-time positions of Fire Chief and the janitorial assistant position at the Fire House with a \$300 increase in salary. The motion was seconded by Councilman Rush. Roll call vote follows:

Councilman Schley	aye
Councilman Vest	nay
Vice Mayor Black	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye

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Mayor Wandrei aye

Mayor Wandrei said that Councilman Hailey requested that Council revisit the CIP request by the Fire Department for a first responder vehicle replacement.

Councilman Hailey spoke about the need for the vehicle and asked Council to consider the CIP request.

Councilman Hailey moved that Council appropriate funds to purchase this Fire Responder vehicle. The motion was seconded by Vice Mayor Black, voted upon by a roll call vote and did not pass. Roll call vote follows:

Councilman Vest	aye
Vice Mayor Black	nay
Councilman Hailey	aye
Councilman Johannessen	nay
Councilman Rush	nay
Councilman Schley	nay
Mayor Wandrei	nay

The Mayor adjourned the meeting at 8:43 p.m. until Saturday, March 11, 2017, at 8:30 p.m. at the Bedford Welcome Center.