

April 24, 2018

A regular meeting of the Council of the Town of Bedford, Virginia, was held in the Council Hall of the Municipal Building at 7:00 p.m., April 24, 2018.

Members present: Mayor Robert T Wandrei; Vice Mayor Tim Black; Councilman Stacey L. Hailey; Councilman Bruce M. Johannessen; Councilman Steve C. Rush; and Councilman Bryan Schley

Members absent: Councilman Robert D. Carson

Staff present: Town Manager Barrett Warner; Attorney W. W. Berry, IV; and Clerk of the Council Teresa W. Hatcher

Mayor Wandrei opened the meeting and led all present in saying the Pledge of Allegiance to the Flag.

Mayor Wandrei declared that the minutes of a regular Council meeting held on April 10, 2018, were approved as distributed.

Town Manager Warner reported on the following: Economic Development Coordinator Zirkle prepared a summary of the Town's Economic Development Incentives and Council had been provided copies of the summary; he had a good meeting with the staff and a couple of board members of the Bedford Regional Water Authority and the Authority has been very helpful on some economic development activities.

Department Head Reports:

Director of Public Services D. W. Lawhorne spoke about the following: landfill update - the Town got approval from DEQ on the submission for the modified cap permit and the Town can now put that in the permit request for closure under the amended cap – the closure is still on schedule; brush update – there was a big windstorm in March which caused a 300% increase in brush in March compared to the averages which will probably cause a little over budget on brush grinding; the Bedford Main Street Cruise-In will be held on April 28 from 4:00 p.m. until 7:00 p.m.

Assistant Town Manager Sonia Jammes reported on the following: all of the recordings of the meetings are up-to-date on the website; the staff is moving on with migrating the utility billing process from the current software to the Munis software which will create a central data base for all of the Town's financial needs; the financial reports for March were included in Council's packets.

Chief of Police Todd Foreman spoke about the following: over 180 applicants have registered for Cop Camp; the Wounded Warrior softball game is scheduled for April 28; Community Day will be held on May 12 from 10:00 a.m. until 3:00 p.m.; he is working on a memorandum of understanding for the use of the Town's shooting range and training facility between all of the agencies that use it.

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Electric Director John Wagner reported on the following: The PCA will be changing on May 1 and it will be going up fairly significantly due to the hard winter conditions, in particular the January AMP bill, which was the highest the Town has ever received; the electric vehicle charging station is in operation; the Route 43 line relocation is mostly finished; the Centerville structure project is well underway and it is anticipated that will be done on schedule sometime in the first week of May.

Councilman Johannessen spoke about the Wounded Warrior softball game and encouraged people to turn out for the game.

Councilman Rush asked Ms. Zirkle to bring Council up to date on the incentives that were awarded recently.

Ms. Zirkle reported that the EDA gave out about \$12,400 in incentives through façade grants and the Town's local incentive program. She said there were about five that received the different funding options. Ms. Zirkle said Council members had been given a summary of what those incentives are that have been refined by the Economic Development Committee.

Councilman Johannessen, Chairman of the Property Committee, said the committee met today and reviewed an RFP for new signage around the Town for the entrances. He stated the committee is still in discussion over those. Mr. Johannessen said additional property at the Stoney Creek Reservoir (over 100 acres) has been discovered and the Town may be doing something with that property. The committee also discussed a garden.

Vice Mayor Black, Chairman of the Finance Committee, reported that the committee met on April 23 and reviewed the March financial reports.

Town Manager Warner stated that the National D-Day Memorial Foundation will be holding its annual Armed Forces Day 5K run on May 19, 2018, and is requesting permission to use Tiger Trail as part of the run route from 7:30 a.m. to 9:30 a.m. for the event.

On motion by Vice Mayor Black, seconded by Councilman Hailey, voted upon and carried, Council approved the request to use Tiger Trail as part of the run route from 7:30 a.m. to 9:30 a.m. for the Armed Forces Day 5K run.

The Town Manager said as part of its benefit's package, the Town offers employees the ability to set aside an amount that is on a pre-tax basis for qualifying medical expenses. Mr. Warner explained that in order for the Town to do that on an annual basis Council must pass a resolution authorizing staff to administer it. Mr. Warner requested Council to adopt the appropriate resolution to that effect.

On motion by Councilman Schley, seconded by Councilman Rush, voted upon and carried by a roll call vote, Council adopted the resolution. Roll call vote follows:

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Vice Mayor Black	aye
Councilman Carson	absent
Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Mayor Wandrei	aye

The resolution follows as adopted:

RESOLUTION

RESOLVED, that the form of amended Cafeteria Plan including a Health Flexible Spending Account and Dependent Care Flexible Spending Account effective July 1, 2018, presented to this meeting is hereby approved and adopted and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

Councilman Rush moved that Council adjourn into closed session pursuant to Section 2.2-3711(a)(29) of the Code of Virginia of 1950, as amended, for discussion of the award of a public contract and the terms or scope of the contract where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body. Councilman Hailey seconded the motion. The motion was voted upon and carried by the following roll call vote:

Councilman Carson	absent
Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Vice Mayor Black	aye
Mayor Wandrei	aye

Council adjourned into closed session at 7:14 p.m. The following non-council members attended: Town Manager Warner; Town Attorney W. W. Berry, IV; Assistant Town Manager Jammes; Director of Public Services Lawhorne; Chief of Police Foreman; Electric Director Wagner; Economic Development Coordinator Zirkle; and Clerk of the Council Hatcher.

Council reconvened into open session at 7:58 p.m.

The Clerk of Council read aloud the following resolution:

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BE IT RESOLVED that the Council of the Town of Bedford hereby certifies that (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Council.

On motion by Councilman Rush, seconded by Councilman Hailey, voted upon and carried by a roll call vote, Council adopted the resolution. Roll call vote follows:

Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Vice Mayor Black	aye
Councilman Carson	absent
Mayor Wandrei	aye

Mayor Wandrei adjourned the meeting at 8:00 p.m.