

March 28, 2017

A work session of the Council of the Town of Bedford, Virginia, was held in the Council Hall of the Municipal Building at 5:30 p.m., March 28, 2017.

Members present: Mayor Robert T. Wandrei; Vice Mayor Tim Black; Councilman Stacey L. Hailey; Councilman Bruce M. Johannessen; Councilman Steve C. Rush; Councilman Bryan Schley; and Councilman James A. Vest

Members absent: None

Staff present: Town Manager Charles P. Kolakowski; Town Attorney W. W. Berry, IV; Assistant Town Manager Bart Warner; Police Chief Todd Foreman; Finance Director Sonia Jammes; Electric Director John Wagner; Wayne Hale, Engineering Department; and Clerk of the Council Teresa W. Hatcher

Mayor Wandrei opened the meeting.

Finance Director Jammes reviewed a Budget & Finance Brief as of April 25, 2017: the 2017 preliminary audit is scheduled for May 17-19 and the comprehensive audit will take place the week of August 21; General Fund items; wire transfers and checks received in the past month; Electric Fund items.

Discussion ensued regarding the impact the loss of Valley Processing will have on next year's budget. Councilman Vest asked Ms. Jammes to make a recommendation to Council if the budget needs to be adjusted.

Electric Director Wagner said the Power Cost Adjustment (PCA) had been updated using the past six month's billing data, which is consistent with the methodology Council approved. The PCA will be \$0.01702 from May through October 2017.

Mayor Wandrei verified with Mr. Berry that Council does not have to take any action on the PCA but the record must reflect that Council has reviewed the Power Cost Adjustment, which the Council has done.

Assistant Town Manager Warner said that Council had been given a draft RFP (Request for Proposals) for the purchase or lease of the Bedford Middle School Property. Discussion ensued with members of Council suggesting changes to the RFP.

Mr. Warner said he will update the draft RFP and bring it back to Council at its next meeting.

Councilman Rush moved that Council adjourn into closed session pursuant to Section 2.2-3711(a)(1), personnel, of the Code of Virginia of 1950, as amended, to discuss appointment of members to the Local Board of Maintenance Code Appeals. Councilman Hailey seconded the motion. The motion was voted upon and carried by the following roll call vote:

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Vice Mayor Black	aye
Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Councilman Vest	aye
Mayor Wandrei	aye

Council adjourned into closed session at 6:05 p.m. The following non-council members attended: Town Manager Kolakowski, Town Attorney W. W. Berry, IV; Assistant Town Manager, Barrett Warner; Wayne Hale, Engineering

Council reconvened into open session at 6:14 p.m.

The Clerk of Council read aloud the following resolution:

BE IT RESOLVED that the Council of the Town of Bedford hereby certifies that (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Council.

On motion by Councilman Schley, seconded by Councilman Rush, voted upon and carried by a roll call vote, Council adopted the resolution. Roll call vote follows:

Councilman Hailey	aye
Councilman Johannessen	aye
Councilman Rush	aye
Councilman Schley	aye
Councilman Vest	aye
Vice Mayor Black	aye
Mayor Wandrei	aye

Department Reports:

Public Works Director Lawhorne spoke about the following: the Fireworks Committee met with the other entities involved – the fireworks will be held on July 3 from the National D-Day Memorial; a meeting with Liberty High School representatives will be held on April 27. He said the school has been notified that its baseball field will not be ready for the 2017-18 season. The meeting will be to discuss what their thoughts and plans are on JV and Varsity playing at Liberty Lake Park.

Police Chief Foreman spoke about the following: the 3 on 3 basketball tournament was held on April 23 at Bedford Science and Technology Center due to the rain; the police

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officers have started using the “Citizen Contact Cards;” Lunch Buddy Program - seven children and six police officers are participating at Bedford Primary School.

Assistant Town Manager Warner reported on the following: the RFP for the Compensation and Pay Study has been released; on May 4 the Planning Commission will have a work session on the Comprehensive Plan; the IT Director has been assigned to bed rest for the remainder of her pregnancy but continues to work remotely.

Electric Director Wagner reported on the following: there have been no peak alerts; the minimum load has been declining; the speed increaser is almost finished; the Town has completed its work on the solar project; asked for an Electric Committee meeting regarding a local large consumer renewing its power contract for next year; removing shared use poles on Fancy Farm Road.

Mr. Hale spoke about the following: drainage – have started work on the Burks Hill Road Project and the Washington Street Sidewalk Project; paving will be starting the first of the month and will be done by Patterson Brothers; a meeting is being held on April 25 at Montvale Elementary School from 4:30 p.m. to 6:30 p.m. regarding the “S” Curve Project on Route 460.

Town Attorney Berry explained that the Town has had a Regional Mutual Aid Agreement for many years and all of the local jurisdictions are included in it. Mr. Berry said the purpose of the agreement is if the Town has an emergency, the Town can call on other communities and the agreement allows their police officers to work in Bedford but remain paid by their own entity. He said it works both ways in that the Bedford police could go help in the other communities.

Mayor Wandrei said the Regional Mutual Aid Agreement will be added to the agenda of the regular meeting.

Discussion ensued regarding funds being cut for the Arts Program. It was determine that no action needs to be taken on this matter.

Mayor Wandrei adjourned the meeting at 6:37 p.m.