

Minutes of the Town of Bedford

Economic Development Authority

The Economic Development Authority held a Called meeting on Tuesday, March 21, 2023, at 1:00 p.m. in the Council Hall, Town Municipal Building, 215 East Main Street, Bedford, VA 24523. This meeting was scheduled due to a call meeting by the Chair.

Board members present:

Mr. Jonathan Buttram, Chairman; Mr. David Sensenig, Vice-Chairman; Ms. Lynn Scott; Mr. Kevin Turner; Mrs. Liz Brown; and Mrs. Michelle Crumpacker

Board members absent:

Mr. Ryan Kirkpatrick

Staff present:

Ms. Mary Zirkle, Director of Planning and Community Development; Mrs. Anne Cantrell, Director of Finance; and Ms. Cathy Johnson, Administrative Assistant

Staff absent:

None

Other present:

Mr. Theodore Craddock of Caskie & Frost, Attorney of Record for Economic Development Authority (via Zoom)

Other absent:

None

Meeting Called to Order:

The Chair called the meeting to order. There was a quorum present for conducting business.

The Clerk gave the roll-call:

Mr. Turner	Present
Ms. Scott	Present
Mr. Kirkpatrick	Absent
Mrs. Brown	Present
Mrs. Crumpacker	Present
Mr. Sensenig	Present
Mr. Buttram	Present

Remarks and Reports:

Ms. Zirkle stated the need to amend the agenda to make a budget change to allocate additional funds for a land transfer discussed in closed session. The Chair agreed to amend the agenda to include the budget change in open session at the end.

Mr. Buttram gave an update on the Winoa project. He stated that the press release was out and funds from the State. Mr. Buttram stated that there were a lot of correspondence between the Town and the Department Head of Materials Science and Engineering at Virginia Tech. He stated that Virginia Tech was very interested and excited about the Winoa project and offered proposals opportunities for millions of dollars, and asked how can we cost share. Mr. Buttram stated that the Town submitted a response to an RFI which is a Request for Information from the Economic Development in DC known as Tech Hub for low populated locality. The Town plans to team up with Virginia Tech for a 10-50 million grant.

Closed Session:

Mr. Craddock read into record to enter closed session pursuant to Section 2.2-3711 (a) (3) and Section 2.2-3711 (a) (5) in the Code of Virginia of 1950, as amended: Section 2.2-3711 (a) (3) for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; and, Section 2.2-3711 (a)(5) for discussion concerning a prospective business or industry where no previous announcement has been made. The Chair asked for a motion. Mr. Turner moved to make the motion to enter into closed session as read and Ms. Scott seconded. The motion carried by a roll call vote 6-0, to enter closed session.

Mr. Turner	Aye
Ms. Scott	Aye
Mr. Kirkpatrick	Absent
Mrs. Brown	Aye
Mrs. Crumpacker	Aye
Mr. Sensenig	Aye
Mr. Buttram	Aye

In addition to EDA members, the following were present during the closed session: Mr. Craddock, Attorney (via Zoom); Ms. Zirkle, Director of Planning and Community Development; Mrs. Cantrell, Finance Director; and Ms. Johnson, Administrative Assistant.

Mr. Craddock advised the Authority to make a motion to exit the closed session. Mr. Sensenig made a motion to exit the closed session, and Ms. Scott seconded. The motion was carried by a roll call vote of 6-0, to exit closed session. The roll call vote as followed:

Mr. Turner	Aye
Ms. Scott	Aye
Mr. Kirkpatrick	Absent
Mrs. Brown	Aye
Mrs. Crumpacker	Aye
Mr. Sensenig	Aye

Mr. Buttram Aye

Mr. Craddock advised the Authority to make a motion to Section 2.2-3712 of the Code of Virginia, to certify at the conclusion of the closed meeting only public business matters lawfully exempted from open meeting requirements under this chapter and only such public business matters as were identified in the motion by which the closed meeting was convened were heard. Mr. Sensenig made a motion to certify the closed session as read by Mr. Craddock and Mrs. Crumpacker seconded. The motion was carried by roll call vote as follows:

Mr. Turner	Aye
Ms. Scott	Aye
Mr. Kirkpatrick	Absent
Mrs. Brown	Aye
Mrs. Crumpacker	Aye
Mr. Sensenig	Aye
Mr. Buttram	Aye

The Authority reconvened into regular session, and the Chair asked for a motion to execute land purchasing agreements with the adjacent property owners to property owned by the Town in closed session as advised by Mr. Craddock. Mr. Sensenig made a motion to authorized the Chair or Vice Chair to execute the two agreements discussed in closed session. Mr. Turner seconded. The motion was carried by roll call vote as follows:

Mr. Turner	Aye
Ms. Scott	Aye
Mr. Kirkpatrick	Absent
Mrs. Brown	Aye
Mrs. Crumpacker	Aye
Mr. Sensenig	Aye
Mr. Buttram	Aye

The Authority discussed the amended to the budget. Ms. Zirkle stated because we will be doing a pass through of the funds, we have to increase our budget to have that.

Mr. Sensenig made a motion to amend the budget to include provision for \$60,000 for purchases of the properties discussed in closed session. Mrs. Brown seconded. The motion was carried by roll call vote as follows:

Mr. Turner	Aye
Ms. Scott	Aye
Mr. Kirkpatrick	Absent
Mrs. Brown	Aye
Mrs. Crumpacker	Aye
Mr. Sensenig	Aye
Mr. Buttram	Aye

Mr. Buttram gave an update regarding how to reduce the costs pertaining to electrical, water, and sewer at the Winoa property while preparing for ownership. Mr. Buttram plans to weigh the cost before negotiating a monthly lease with Mr. Allen.

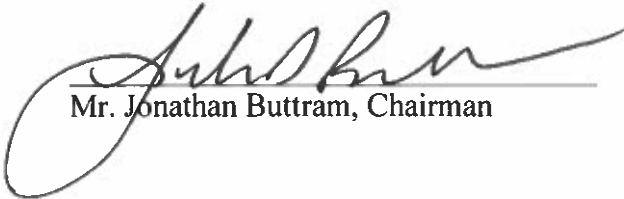
Adjournment:

The meeting adjourned at 1:25 pm. The next regular meeting will be on Friday, April 14, 2023, at 1:00 pm.

Respectfully submitted,

Cathy Johnson, Secretary

Approved on April 14, 2023

A handwritten signature in black ink, appearing to read 'Jonathan Buttram', is written over a horizontal line. The signature is fluid and cursive, with a large loop at the beginning and end.

Mr. Jonathan Buttram, Chairman