

Minutes of the Town of Bedford

The Redevelopment and Housing Authority

The Redevelopment and Housing Authority held a regular meeting on Thursday, April 13, 2023, at 5:05 p.m. in the Town Municipal Building Council Hall.

Redevelopment and Housing Authority members present: Jim Messier, Vice Chairman; Frances Coles; Rusty Mansel; Georgiann Watts; Ann Duncan; and Gail Davis

Redevelopment and Housing Authority members absent: Mike Payne, Chairman

Town Staff present: Mary Zirkle, Director of Planning and Community Development; Gary McIver, Building Official; Anne Cantrell, Finance Director; and Cathy Johnson, Clerk to the Housing Authority

Other present: Jefrado Granger, Community Planner, Central VA Planning District Commission; CG Stanley, Town Council; and Kathryn Bique, Community Development Specialist with Department of Housing and Community Development (DHCD)

Other absent: Robert Carson, Town Council

CALL TO ORDER:

Ms. Zirkle, Director of Planning and Community Development, asked for a motion to nominate a member to open the Redevelopment and Housing Authority meeting in the absence of the Chairman and Vice Chairman. Ms. Coles motioned to nominate Rusty Mansel to act as Chair for the April 13, 2023, meeting. Mrs. Davis seconded and the motion carried by acclamation of a vote of 5-0.

DETERMINATION OF QUORUM:

Mr. Mansel, the Acting Chair, asked the Clerk for a roll call and it was determined that there was a quorum. Mr. Messier, the Vice Chairman, arrived to the meeting at 5:08 p.m. Mr. Mansel turned the meeting over to Mr. Messier.

APPROVAL OF MINUTES:

Ms. Duncan made a motion to approve the February 9, 2023, and March 9, 2023, minutes and Ms. Coles seconded. The vote carried 6-0 to approve the minutes as presented.

STAFF AND COMMITTEE REPORTS:

Mrs. Cantrell gave the financial reports of January and February 2023.

Property Repair Grant Final Inspection Reports:

Mr. McIver stated that final property repair grant inspections for Ms. Helen Thompson at 609 E. Federal Street have been performed and comply with code. Mr. McIver stated that after the roof and painting the kitchen, front bedroom, and hallway the project come in \$150.00 under budget.

Mr. McIver handed out his report which included photos to the Authority. Mr. McIver stated that the portion of the roof was repaired. It was detected that the previous contractor used the wrong material to

cover a hole in the roof. Mr. McIver stated there are no legal recourse to recoup the money from the previous contractor.

Mr. McIver stated that likely her bathroom repair could be done with the Hilltop grant and Mr. Granger is aware. The Authority told Mr. McIver that it appreciated his hard work.


Ms. Zirkle stated she plans to apply for a grant for the Housing Authority to become more self-sustainable. She will seek a Letter of Support from the Housing Authority at their next meeting.

ADJOURNED:

There being no further business, the Vice Chair asked for a motion to adjourn the meeting. Mr. Mansel made the motion to adjourn and Ms. Duncan seconded. The meeting adjourned at 5:17 p.m. The Authority adjourned into the Hilltop Community Revitalization Project Management Team meeting immediately following.

Respectfully submitted,

Cathy Johnson, Clerk of the Authority
Approved on May 11, 2023



Chairman