



**Town Council
Regular Council Meeting Minutes
September 12, 2023**

The Town Council of Bedford, Virginia, held a regularly scheduled meeting on Tuesday, September 12, 2023, at 7:00 p.m. in the Council Chambers of the Town Municipal Building at 215 East Main Street, Bedford, Virginia.

Town Council members present:

Mayor Tim Black, Councilman Bob Carson, Councilman Stacey Hailey, Councilman Bruce Hartwick, Councilman Bruce Johannessen, Councilman Darren Shoen

Absent: Vice Mayor C. G. Stanley

Town Staff present:

Town Manager Bart Warner, Town Attorney Michael Lockaby, Finance Director Anne Cantrell, Chief of Police Ronnie Lewis, Director of Public Works D. W. Langhorne, Clerk of Council Debra B. Anderson, and Recording Secretary Julia Peters

Mayor Black called the meeting to order and led all those present in reciting the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

None.

REPORT OF TOWN MANAGER

Mr. Warner reported that the Town's Fall Cleanup will take place the first week of October. As a reminder, participation in the bulk curbside collection of the event is contingent upon payment of the monthly solid waste collection fee. Therefore, citizens that have chosen to opt-out will not receive this service. This also applies to brush pickup as well.

Mr. Warner congratulated Public Works Director, D. W. Langhorne, on his appointment by Governor Youngkin to the Board for Waste Management Facility Operators. This was a significant appointment and recognized the hard work and expertise of Mr. Langhorne.

APPEARANCES BEFORE COUNCIL

None.

COUNCIL COMMENTS

Councilman Carson welcomed everyone in attendance. He said he was proud of Mr. Langhorne and glad he was one of the Town's employees. It had been a good week and he had seen much activity around Town. He thanked all the members of Council for the job that they all do.

Councilman Shoen congratulated Mr. Langhorne as well. He had heard that both Virginia Senators Kaine and Warner have recommended that Bedford be considered as a World War II Heritage Town. There is only one town or city given this designation per state and he hoped this would be helpful to the Town.

Councilman Hailey thanked Mr. Langhorne for everything he does and if he ever left Bedford, he doubted they could find someone that could replace him. He appreciated the Bedford Regional Water Authority (BRWA) representatives being at the meeting to give a status report.

Councilman Johannessen noted that the day before had been 9/11 and everyone recognized what happened that significant day and no one thought the United States would be attacked on its own soil. The country needs to keep watching what is going on in the world and there are many people keeping up with security. The nation came together over that issue and he hoped it would be able to come together again to do good things for the country. He also thanked Mr. Langhorne for doing a great job and was impressed with the work of his staff.

Councilman Hartwick welcomed everyone in attendance and he congratulated Mr. Langhorne on his appointment which was well-deserved. He remembered that he was in high school when 9/11 occurred. He believed that Bedford should not be unincorporated, if it were to come to a vote. The Town has come a long way and there are many projects coming down the pike. He felt the Town was headed down the right path and it continued to get better, and unincorporating was not the answer.

Mayor Black said that Mr. Langhorne did a wonderful job for the Town and he was proud of him. The people of the Commonwealth will benefit from his expertise in solid waste management. He recognized that 9/11 was a traumatic day and everyone needed to remember those that lost their lives and also remember the first responders. In their own community, first responders including the fire department, EMS, and law enforcement answer the same call, day in and day out. Those are stressful careers that serve the citizens and they cannot say "thank you" enough. Mayor Black noted that all Council members received a brochure from the Bedford

Area Educational Foundation and invited everyone to attend their Back to School Breakfast. At the event, they highlight what the Foundation does and Council has funded the agency for several years. Centerfest was also coming up and there would be a joint resolution signing event between the County and the Town, recognizing the Junior ROTC at the Susie Gibson building in honor of their contributions to the community. The event will be held in the center of Town on September 23 at 10:00 a.m.

REPORT OF COUNCIL COMMITTEES

Councilman Hailey reported that the Public Safety Committee met and discussed future purchases to replace fire apparatus equipment. They also received a briefing from Police Chief Lewis. The Streets Committee also met and the intersection of Freedom and Lowry was discussed, possibly putting in a three-way stop. Sidewalk projects were also discussed.

Mayor Black noted that there was a replacement schedule for fire apparatus and in several years, a ladder truck would need to be replaced. The costs should be covered, between County funds and Town savings. He asked for Chief Lewis to provide the same presentation to Council that was given to the Public Safety Committee. He hoped Chief Lewis could give this presentation next month at one of the Council meetings.

REVISIONS TO AGENDA

None.

PUBLIC HEARINGS

None.

CONSENT AGENDA

Request to Close Streets - YMCA's Annual Peaks Otter Christmas Classic Foot Race - Bedford Area Family YMCA

The Bedford Area Family YMCA is requesting permission to hold the 44th YMCA's Annual Peaks Otter Christmas Classic Foot Race on Saturday, December 2, 2023, and to close the following streets:

The 5K course will start at the Bedford Baptist Church. Starting at the exit, enter across Oakwood St. and turn left then continue on Oakwood, turn right on Longwood, then right onto Hampton Ridge, left turn on Locust St. then left onto Elm St., right turn back on Longwood Ave., turn right into Old Bedford Middle School parking lot, across parking lot then turn right onto Peaks St., right onto Whitfield Dr., right on Oakwood St., cross over Oakwood St and back

into the exit of Bedford Baptist Church. They are also requesting the use of Newton Cir. as part of the Kids Fun Run 1 mile.

They are requesting that the right lane of traffic be closed off using cones beginning at Longwood Baptist Church, and continuing to Elm Street on Longwood. This will provide our participants with an extra margin of safety on Longwood Street. This road will need to be coned off for the inside line to be used for participants from 7:30am- 11:00am.

The race start time will remain the same in years past, 8:30 a.m. with approximately 500 runners participating. A letter will be sent to the residents of that area.

They will notify the Fire Department, Police Department and Bedford County Fire & Rescue of the street closings. The residents of the affected streets will also be notified and will have ingress and egress to their homes.

ACTION REQUESTED:

Town Council is requested to approve the closing of the above streets for the 44th YMCA’s Annual Peaks Otter Christmas Classic Foot Race from 7:30 a.m. to 11:00 a.m. on December 2, 2023.

Mr. Hailey moved, seconded by Mr. Carson, to approve the closing of the above listed streets for the 44th YMCA’s Annual Peaks Otter Christmas Classic Foot Race from 7:30 a.m. to 11:00 a.m. on December 2, 2023.

Voted upon and carried by the following roll call vote.

Councilman Carson	aye
Councilman Hailey	aye
Councilman Hartwick	aye
Councilman Johannessen	aye
Councilman Shoen	aye
Mayor Black	aye

The motion carried with six members voting aye.

OLD BUSINESS

None.

NEW BUSINESS

Liberty High School Homecoming Parade - Liberty High School SCA

Ms. Marisa Parikh, SCA President of Liberty High School addressed the Council. She requested the Town's assistance in holding the school's Homecoming Parade through downtown Bedford on Thursday, October 12, 2023 beginning at 5:30 p.m. They planned to use the same route that had been utilized for many years starting around the Primary School on College Street and ending after passing through Town to the Courthouse. Ms. Parikh asked Council to approve the closing of those streets affected. She noted that the students would distribute flyers to all residents along the parade route on the Sunday or Monday before the parade, notifying them of the brief interruption in traffic.

Mr. Carson moved, seconded by Mr. Hartwick, to approve of closing the affected streets for the annual Liberty High School Homecoming Parade on Thursday, October 12, 2023, beginning at 5:30 p.m.

Voted upon and carried by the following roll call vote.

Councilman Hailey	aye
Councilman Hartwick	aye
Councilman Johannessen	aye
Councilman Shoen	aye
Councilman Carson	aye
Mayor Black	aye

The motion carried with six members voting aye.

BRWA Presentation

Mr. Brian Key, Executive Director of BRWA, addressed the Council. He noted that three BRWA Board members were also in attendance at the meeting, Chairman Bob Flynn, Mike Moldenhauer, and Rusty Mansel. He explained that Mr. Flynn and Mr. Moldenhauer were the two longest serving Board members and their terms would expire on December 31, 2023. In light of the difficulty in finding qualified and experienced individuals willing to serve on the Board, Mr. Key asked Council to consider revising the articles of incorporation and removing the specific term limits for BRWA Board members. The County would also need to approve a revision of the articles. On August 28, 2023, BRWA had a work session with the County Board of Supervisors, where Supervisors were in favor of removing the term limits for BRWA Board members, as long as the Town Council approved of the removal as well. Public Hearings would need to be held by both the County and Town, and a resolution would need to be adopted to make revisions to the articles. County Supervisors noted that the change would provide flexibility in appointing individuals to the Board and would not take away any control. The County Supervisors also thought the revision would keep the BRWA Board more in-line with other local boards that do not have term limits. If Council elects to eliminate term limits, Mr. Key asked Council to take

action prior to the end of October so that reappointments, if approved, could be initiated for those seats that expire on December 31, 2023.

Discussion followed between Council members and staff regarding any conflicts within the Town code that would not allow a removal of the term limits for the BRWA Board. Mr. Warner said that there was no language in the code that would direct Council to prohibit the removal of term limits. Consensus was agreeable to revising the articles of incorporation to remove term limits for the BRWA Board. Mr. Lockaby explained further the process that needed to be followed in order to revise the articles. He would communicate with the County Attorney, so that Council would have time to approve a revision in October.

Mr. Key continued his presentation with an update on Town water and sewer projects. He said the three ARPA projects were moving forward. The Town and Country project was nearly complete and work was wrapping up. The Belltown Road project had two bid openings with a contract awarded. Work on this project is expected to begin next week. Mr. Key noted that paving costs for the two projects were 18% and 19% respectively, of the total project costs, reflecting the high price of asphalt in current times.

The Helm Street Tank project was not as far along as the above two projects. The design review was submitted to the Town, County, and the Virginia Department of Health (VDH) last month with a goal of bidding the project in November or December. The current estimate for the project is \$3.2 million.

BRWA would be celebrating its ten-year anniversary and the Town's central water system and operating expenditures were \$2.99 million with \$6.73 million in operating sewer expenditures, without labor costs. In capital projects, the BRWA has spent \$11.2 million. Town customers currently comprise 19% of BRWA's water customers and 21% of its sewer customers. BRWA continues to work on replacing pipes in the Town, working through areas with significant breaks. There is a long list of pipes needing replacement and BRWA recognizes that it will take a long time to make the repairs.

Mr. Key answered questions from the Council members and they thanked Mr. Key for coming to the meeting and providing the update. Mr. Key assured Council that the BRWA would remain open to communication between local agencies and local governments bodies.

Special Events Policy

Historically the Town hosts several special events on a routine and regular basis. Some of these have a long history and have become somewhat institutionalized (examples include Centerfest and the 5K race sponsored by the YMCA on the first weekend in December) and there have been some recent additions in the past few years that appear to be trending toward similar status (such as the Liberty High School homecoming parade). In between there are increasingly random requests for events requiring restriction of public property such as streets and commitment of Town staff and resources.

To address the issues related to these events – primarily the cost borne by the Town and its taxpayers as well as logistical matters such as traffic management – staff has drafted a comprehensive special events policy as directed by Council. The draft was reviewed and discussed by the Property Committee at its meeting on July 25, 2023. As part of the discussion, Committee members recommended inclusion of language related to events that coincide with recognized Town holidays as well as sponsorship considerations and voted unanimously to recommend the proposed policy with those changes. Staff has edited the draft to include these recommendations and is now presenting the policy document for formal action by Council.

ACTION REQUESTED:

Town Council is requested to approve the attached Special Events Policy as recommended by staff and the Property Committee.

Mr. Hartwick moved, seconded by Mr. Carson, to approve the presented Special Events Policy.

Discussion followed with Mr. Hartwick requesting an amendment to his motion to add a 5% royalty charge paid to the Town to recover costs incurred by the Town. Mr. Warner recognized that the idea was good, but it would require a large effort by staff to audit receipts and would drive up the up-front costs the Town would charge as part of the policy. From a staff perspective, they are not prepared to address a royalty collection from a practical standpoint and it would affect other provisions in the policy. Consensus was that the draft policy was a good first step in composing a new policy.

Mayor Black requested some word changes regarding the section requiring proof of liability insurance. He wanted to add that the proof of insurance must be presented to the Town prior to the approval/disapproval vote of Council.

Discussion about public access to the parks during a private event resulted in no changes to the policy, since current language was deemed sufficient to preserve the public access.

Mr. Hartwick agreed to amend his motion to add a change to the policy that would include proof of liability insurance from the applicant prior to Town Council approval of the event. Mr. Carson agreed to second the amended motion.

Voted upon and carried by the following roll call vote.

Councilman Hartwick	aye
Councilman Johannessen	aye
Councilman Shoen	aye
Councilman Carson	aye
Councilman Hailey	aye
Mayor Black	aye

The motion carried with six members voting aye.

The Special Events Policy follows, including changes to the proof of liability insurance clause.

TOWN OF BEDFORD SPECIAL EVENTS POLICY

Approved by Town Council

September 12, 2023

I. PURPOSE

The Town of Bedford (hereinafter the “Town”) seeks to regulate the use of streets, sidewalks, and greenways in the Town for all organized special events, with the purpose of protecting the health and public safety of citizens, and limiting the inconvenience to residents, businesses, and places of worship and learning. Furthermore, the Town desires to establish a straightforward and accountable process for event organizers and enable public agencies to manage these events in a cost-effective and coordinated way.

II. ELIGIBILITY/APPLICABILITY

Special Event Permits are required for all events when any portion of the event occurs on or in a Town of Bedford public street, plaza, park, trail, greenway, or sidewalk and not held entirely within a Bedford County Park or on privately maintained property or roads.

III. DEFINITIONS

- A. Special Events: Organized activity occurring for a limited or fixed duration and presented to a live audience that utilizes, impedes, or has impact on Town of Bedford property or right-of-way for entertainment, commercial, cultural, recreational, educational, or social purposes. Examples of special events are general events, road races and parades, and neighborhood events.
- B. General Events: Organized activity that has a stationary footprint in an identifiable location for a specific duration of time, often involving amplified noise, food, beverage, merchandise, and/or other forms of entertainment. Examples include festivals, performances, rallies, markets, parties, tournaments, and other similar events.
- C. Road Races and Parades: Organized activity involving running, biking, walking, or other means of transportation, involving three or more participants and utilizing a fixed course that involves the use or obstruction of Town street right-of-ways, sidewalks, and/or greenways.
- D. Neighborhood Events: Organized small-scale activity that closes an individual block or a small number of blocks on a local-service residential street. These small-scale gatherings are initiated by and are intended to attract only local

residents who live on or in close proximity to the street(s) being closed. They are not intended for the general public.

IV. ADMINISTRATION

- A. The Public Works Director or his/her designee shall serve as the Town's designated agent with regard to administration and enforcement of this policy and also as a liaison between Town departments, event producers, and members of the community as he/she oversees organized events through the coordination of enterprise wide functions. All special event productions within the Town require the issuance of a permit. The Public Works Director will be the primary point of contact for all events covered in this policy and will review each event for compliance with this policy. The Town Council shall either approve an event permit or may place conditions upon, reschedule, relocate, or deny any requested event that does not meet the requirements of this policy.
- B. The Public Works Director will consult with representatives from the following Town administrative departments: Police, Fire, and Planning and Community Development as well as the Town Attorney and/or any other agency or organization necessary to the coordination of the specific event(s).

V. APPLICATION AND PERMITTING PROCESS

- A. The Town will establish an event application that will outline the process, deadlines, application materials, notification requirements, and the additional information necessary to allow event organizers to submit proposed events for approval. This will allow a more predictable timeframe for approval, with the additional goal of allowing agencies to effectively anticipate the impact of an event and plan accordingly.
- B. Submittal Timeframe. Event applications must be submitted according to the deadlines for each specific event type as outlined below and will be accepted no more than one year prior to the date of the event. Submission of an application does not guarantee the issuance of a permit. Applications are not considered submitted until the application fee has been received. In the event that an activity can be classified as more than one type of event, the organizer will be required to pay whichever application and permit fee is determined to be the most appropriate by the Public Works Director.
 - 1. Road Races and Parades. Applications must be received at least 60 days prior to the proposed date of the event. Processing and approving a race, parade, or walk route is a complex process that requires coordination with numerous Town departments and other entities. The Town does not guarantee that any event application will be reviewed if it is submitted after the deadline. Road

aces that include events of more than one distance shall only be required to pay the fee(s) for the longest distance.

2. General Events. Applications for general events with more than 1,000 people must be received at least 90 days prior to the proposed date of the event. Applications for general events with 1,000 people or less must be received at least 60 days prior to the proposed date of the event. The Town does not guarantee that any event application will be reviewed if it is submitted after the deadline.
 3. Neighborhood Events. Applications for neighborhood events must be received at least 30 days prior to the proposed date of the event. It is recommended that organizers apply at least 45 days prior to the event date if the neighborhood event might require special permitting for the use of tents, amusement structures, fireworks, etc. The Town does not guarantee that any event application will be reviewed if it is submitted after the deadline.
- C. Application Fee. An application fee of \$50 shall be due when the application is submitted. Applications will not be reviewed until the application fee is received. Upon payment of the fee, the application will be routed through the various departments for review and approval. Payment of the application fee is nonrefundable and does not guarantee event approval. However, event organizers will have the option to modify dates and locations at no additional cost if they are denied approval due to a scheduling conflict.
- D. Permit Fee. The permit fee will be calculated by the Public Works Director and be assessed at a minimum rate of 20% of the Town's projected costs related to the event (this minimum rate will be increased to 25% for events coinciding with any officially recognized Town holiday). Upon recommendation of approval of the event by the Public Works Director, the associated permit fee will be required before a permit is considered by Town Council or issued. All requirements for the issuance of a permit, including payment of the permit fee, must be completed prior to consideration of the application by Town Council. If a permit is denied by Council, the applicant will receive a full refund of the permit fee. Permit fees will be fully reimbursed if an event is cancelled at least 15 days prior to the event date. There is no reimbursement of permit fees if an event is cancelled within 15 days of the event date. Fees may be transferable towards future event applications/permits if an event is cancelled due to inclement weather or other emergency situations, which will be determined at the discretion of the Town.
- E. Display of Permit. The event organizer shall be responsible for maintaining and producing the permit upon request by any Town official throughout the duration of the event.
- F. Extraordinary Costs. The Town reserves the right to recover from the event organizer any extraordinary costs in conjunction with the event for such things as

on-site structure repair, trash pickup, and/or damage to Town-owned property during the event. Such cost shall be determined on a case by case basis and shall be in addition to any applicable fees charged in conjunction with the event. All bills for such costs must be paid within 15 days of receipt.

- G. Clean-up. Event organizers are responsible for making arrangements for litter and debris clean-up of the entire event area and restoring the site to its original condition. All litter should be disposed of off-site. Clean-up activities must take place within the specified time determined by the Town. The specified time will be communicated to the applicant during the review process and will be appropriate to the conclusion and location of the event. Any clean-up and/or repair costs incurred by the Town, or if necessary, contractor's fees incurred by the Town due to the applicant's failure to clean and restore the site following the event will be borne by the applicant. Additionally, it is the responsibility of the applicant to clean, clear, repair, or pay to repair damage to surrounding properties resulting from the event's attendees.
- H. Reservation of Dates. Reservation of dates for special events shall be in the sole discretion of the Public Works Director. The Public Works Director shall consider whether the special event is an annual recurring event, the date the special event application was filed, the number of participants, and whether the event has historically enhanced the quality of life within the community and fostered economic benefit.
- I. Priority of Scheduling. Determining first priority for date reservations is as follows:
 - 1. Town sponsored events
 - 2. Recurring events
 - 3. New events
- J. Notification Policy. In order to keep citizens, businesses, and other establishments fully informed of events that will potentially impact them, the Town requires organizers to follow a notification procedure to be determined by the Public Works Director. All costs related to notification requirements shall be borne by the event organizer. Failure to comply with these requirements will affect an event organizer's ability to host future events within the Town.

VI. USE OF TOWN FACILITIES

- A. Permission to use Town facilities in conjunction with this policy will be granted on a "first-come, first-served" basis under the provisions of the Town's Facility Use Policy.
- B. Where instances occur in which more than one party requests use of a particular facility on a particular date and time, resolution of the scheduling conflict shall

occur based on the following considerations and ranks of priority (with “1” representing the position of highest priority):

1. Programs or services that are performed for the benefit of Town citizens;
 2. Programs or services provided by Bedford County Public Schools that benefit students and their families in the attendance zones designated to serve the Town of Bedford;
 3. Programs or services provided by Bedford County Public Schools generally;
 4. Programs or services provided by Bedford County Department of Parks and Recreation that benefit Town citizens;
 5. Programs or services provided by Bedford County Department of Parks and Recreation generally;
 6. All other requests for use of facilities.
- C. Programs or services provided by Bedford County Department of Parks and Recreation are defined as activities for which that particular department charges and receives a fee administered through its applicable operating policy and procedure. Programs or services offered by private providers shall not be given priority consideration as being provided by Bedford County Department of Parks and Recreation (under the provisions listed above as part of Section B), regardless of their endorsement status by the Bedford County Department of Parks and Recreation.

VII. ADMINISTRATIVE MATTERS

- A. Approved events will be recorded on an official calendar maintained by the Public Works Director or his/her designee. This calendar shall be published on the official Town of Bedford web site, although the Town offers no guarantee or warranty regarding the timeliness or accuracy of the published content.
- B. No group may consider the Town’s facilities to be its permanent meeting place.
- C. An authorized representative or agent of the group must be designated as part of any application for a reservation.
- D. The group’s authorized representative or agent must take responsibility for and be physically present at the event to ensure that policies are being appropriately observed.
- E. The group’s authorized representative or agent will be held liable for any damage and the condition of the facility after its use.
- F. Groups or individuals shall be required to provide proof of general liability insurance coverage for the proposed activity and/or event before a permit is considered by Town Council or issued.

- G. Public access (including ingress and egress) shall be preserved to Town owned facilities that are not otherwise reserved under the provisions of this policy in all circumstances.
- H. The Town reserves the right to recover its costs incurred in conjunction with any event held within a Town-owned facility or public right-of-way.
- I. No reservation of any Town-owned facility shall be guaranteed for any event or activity of less than two (2) hours in duration.
- J. If a transfer of key access is necessary for an event or activity, a security deposit will be required. In addition, the key(s) shall be checked out from the Public Works Department on the last business day prior to the date of the event or activity and returned within twenty-four (24) hours after the conclusion of the event or activity. Late return of key(s) shall result in forfeiture of the security deposit.
- K. The Town of Bedford will be identified as a title sponsor (or the highest corresponding level of sponsorship designation) of all road races and general events as defined by this policy.

VIII. GUIDELINES

In order to support special events in a cost effective manner with public staff, protect the interests of community members who are regular users of streets, sidewalks, greenways, and/or public property from undue inconvenience, and to support events that are positive for the health, recreation, and well-being of participants and for the economic benefit of the Town, the following criteria shall be considered by the approving entities in the reservation process:

- A. While there is no cap on the number of special event permits that may be issued, Town Council has the discretion to disallow any event if it will create an undue burden upon a particular geographic area, the Town as a whole, or the reasonable conduct of Town operations.
- B. Events using the same or similar routes and/or including the same geographic area (and particularly involving heavily used thoroughfares) should be discouraged from being scheduled on the same day, subsequent days, or on subsequent weekends within the year absent compelling circumstances to the contrary.
- C. Events requested to take place in certain high-impact areas are subject to additional limitations as determined at the discretion of the Town.
- D. Town Council has the discretion to disallow any event that is not in the best interests of the Town of Bedford. This can include events that have unfavorable reviews from other communities.
- E. In the event of natural or civil disasters, the Town reserves the right to cancel all outstanding permits within Town limits. Should evacuation of a street, neighborhood, or other designated area be deemed necessary by Fire, Police, or

other emergency authorities then all outstanding permits are null and void. Permits will be reinstated as soon as possible after a state of emergency proclamation has been lifted.

- F. The Town reserves the right to change, modify, update, or waive provisions of this policy where necessary for the public's health, safety, or welfare.
- G. The Town reserves the right to cancel permits and/or take further restrictive action where necessary to assure adherence to this policy.

Solid Waste Budget Amendment FY2024

At the Council work session for solid waste on July 11, 2023, the revised budget forecast and methodology for re-balancing the FY2024 budget was presented and accepted. Based on the opt-in and opt-out information, the anticipated revenue shortfall was \$172,900. By allocating the two new refuse positions partially to streets, reducing the administration allocation, and closing the landfill operation on Saturdays, the Town was able to reduce the Solid Waste expenditure budget by \$164,009. The difference between the forecasted revenue shortfall and the budget reduction is within a 5-6% margin of difference. Staff is requesting for Town Council to formally amend the FY2024 Budget for the items described above.

ACTION REQUESTED:

Town Council is requested to approve the presented budget amendment which will appropriate budget to the general ledger accounts listed.

<i>Budget Entry:</i>		
Revenue Decrease		
170047-416702	Refuse Collection Charges	164,009
Expenditure Decrease		
17964210-511000	Compensation	37,303
17964210-521000	FICA	2,854
17964210-522100	VRS – Retirement	7,989
17964210-522150	VRS – Life Insurance	499
17964210-522160	VLDP – Hybrid Disability	67
17964210-523000	Hospital Insurance	4,363
17964210-527000	Worker’s Compensation	1,809
17964230-511000	Compensation	63,016
17964230-521000	FICA	4,821
17964230-522100	VRS – Retirement	13,450
17964230-522150	VRS – Life Insurance	838
17964230-522160	VLDP – Hybrid Disability	533
17964230-523000	Hospital Insurance	15,514
17964230-527000	Worker’s Compensation	5,078
17964240-512000	Overtime	5,457
17964240-521000	FICA	418
10044121-560178	Blacktop	158,823
Expenditure Increase		
10044121-511000	Compensation	100,757
10044121-521000	FICA	7,707
10044121-522100	VRS – Retirement	21,532
10044121-522150	VRS – Life Insurance	1,342
10044121-522160	VLDP – Hybrid Disability	722
10044121-523000	Hospital Insurance	19,876
10044121-527000	Worker’s Compensation	6,887

Mr. Hailey moved, seconded by Mr. Johannessen, to approve the presented budget amendment which will appropriate budget to the general ledger accounts listed.

Voted upon and carried by the following roll call vote.

Councilman Johannessen	aye
Councilman Shoen	aye
Councilman Carson	aye
Councilman Hailey	aye
Councilman Hartwick	aye
Mayor Black	aye

The motion carried with six members voting aye.

Mayor Black noted that monies were being taken out of the Town’s blacktop paving funds. The blacktop funds from VDOT would remain. The amount provided by VDOT for paving streets was not known at this time.

ADJOURNMENT

8:15 p.m.

Tim Black, Mayor

Debra Anderson, Clerk of the Council